

LONESTAR MENSA
Standing Rule
 ASIE 2007-1
Program Structure and Responsibilities
 2007 January 3
 Last Amendment ASIE 2008-12-01, December 3

This ASIE provides the structure of programs and responsibilities for Lonestar Mensa.

LSM programs are structured to provide a way for participation of interested LSM members in the activities of the organization, to ease coordination among the various activities, and to provide visibility of financial resources supporting these activities. The specific activity in each program depends on the members who want to participate. Some programs will have more activity in some years and less in other years depending on the interest of the participants.

Responsibilities for leading LSM activities are assigned to volunteers through the LSM Bylaws and ASIEs. Volunteers have standard titles for to indicate their assumed responsibilities such as “coordinator” or “chair” and all volunteers with responsibilities assigned in the Bylaws and this ASIE are considered non-voting officers of LSM. However, volunteers may suggest their own titles if they like. In general, coordinators bring together LSM activities in particular program areas such as Gifted Children or Newsletter Advertising. Chairs are responsible for committees of volunteers that coordinate related activities. Volunteers holding multiple titles are not uncommon. Coordinators may assume several related titles if they desire and chairs assume the coordinator responsibilities for portions of their overall program that do not have coordinators.

Each of the officers listed below are assigned responsibility for the programs listed to the left of the list and all subordinate programs indented under the general program.

| Programs | | Officers | |
|---|--|---|--|
| Recruitment Program | | Recruitment Chair | |
| Membership | | *Membership Officer | |
| Current Members | | Current Member Coordinator | |
| New Members | | New Member Coordinator | |
| Lapsed Members | | Lapsed Member Coordinator | |
| Leadership | | Leadership Roster Coordinator | |
| Testing | | *Testing Coordinator | |
| Facilities | | Facilities Coordinator | |
| Test Administration | | **Proctors | |
| Awards | | Awards Coordinator | |
| Nominations | | Nominations Committee Chair | |
| Communications Program | | Communications Chair | |
| Newsletter | | *Newsletter Editor | |
| Newsletter Publication and Distribution | | *Newsletter Circulation Manager [Publisher] | |
| Newsletter Advertising | | Newsletter Advertising Coordinator | |
| Electronic Publication | | Webmaster | |
| Calendar | | Calendar Coordinator | |
| Publicity | | *Publicity Officer [Media Coordinator] | |
| Direct Communications | | Elist Coordinator | |
| History, ASIEs, Records, and Archives | | Record Manager | |

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|--|---------------------------------|--|---------------------|---|--|
| Symposia Program | | | Symposia Chair | | |
| | Monthly Meetings | | | *Programs Officer [Meeting Coordinator] | |
| | Local Symposia | | | Symposia Coordinator | |
| | Publicity | | | Symposia Publicity Coordinator | |
| | Bryan-College Station | | | BCS Area Coordinator | |
| | University of Texas | | | University of Texas Area Coordinator | |
| | Waco | | | Waco Area Coordinator | |
| Education Program | | | Education Chair | | |
| | Education Fund Raising | | | Education Funding Coordinator | |
| | Scholarship Awards | | | *Scholarship Chair | |
| | Education Publicity | | | Education Publicity Coordinator | |
| | Gifted Children | | | **Gifted Children Coordinator | |
| Regional Gathering Program | | | | | |
| | RG Hospitality | | | *RG Hospitality Chair | |
| | RG Programs and Speakers | | | *RG Programs Chair | |
| | RG Facilities | | | RG Facilities Chair | |
| | RG Publicity | | | RG Publicity Chair | |
| | RG Drawings, Prizes, and Prizes | | | RG Drawings, Prizes, and Awards Chair | |
| | RG Treasurer | | | *RG Treasurer | |
| Service for Information, Guidance, and Hospitality to Travelers (SIGHT) | | | **SIGHT Coordinator | | |
| Regional arbitration | | | *Arbiter | | |
| Local Arbitration | | | *Ombudsman | | |
| * Officer positions established in the bylaws and ASIEs | | | | | |
| ** Officers recommended by LSM and approved by AML | | | | | |
| Note 1: A person may occupy more than one position. | | | | | |
| Note 2: Responsibilities travel upward. If a position is not filled the next higher position assumes responsibility until the LocSec is responsible for everything | | | | | |
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Amended by ASIE 2008-12-01, December 3, to delete Subgroup program and redistribute coordinators and to add Calendar and Calendar Coordinator.